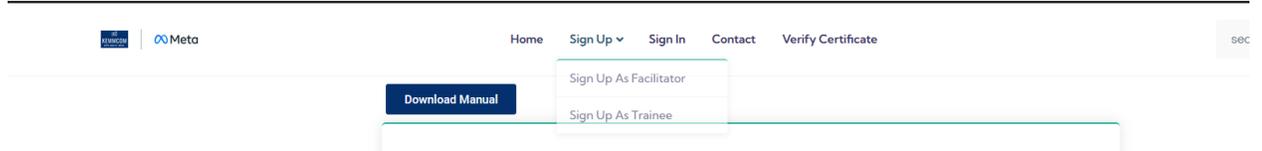


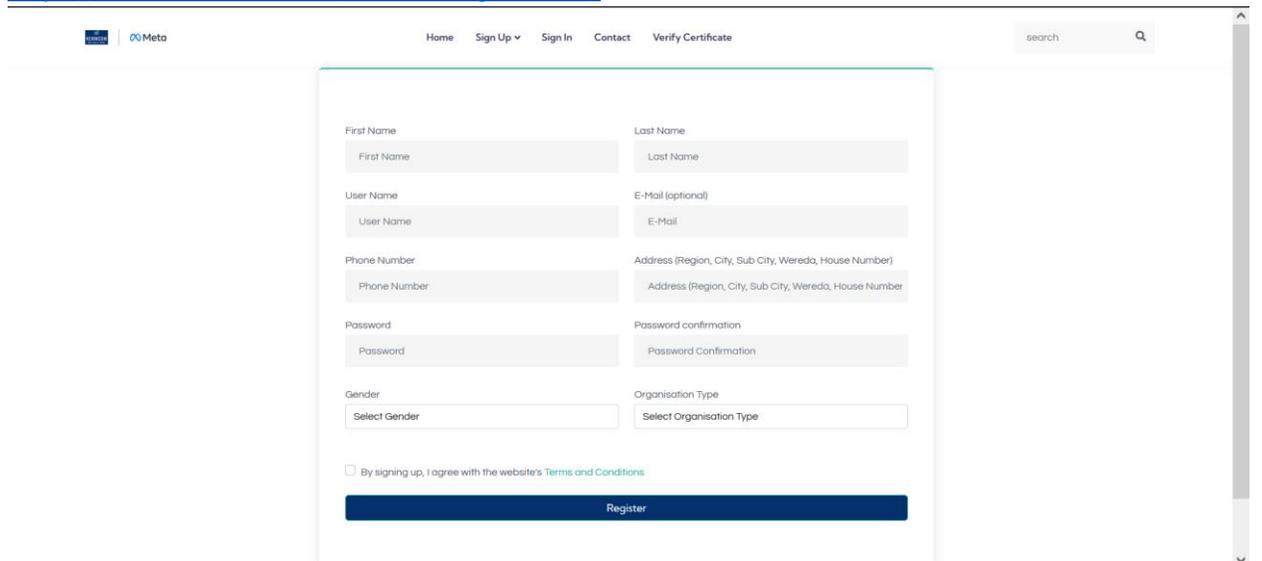
Kemmcom registration and usage manual

1. To start with the registration process go to the website <https://mdw.kemmcom.net> and on the top menu click on Sign up as a trainee from the dropdown menu.



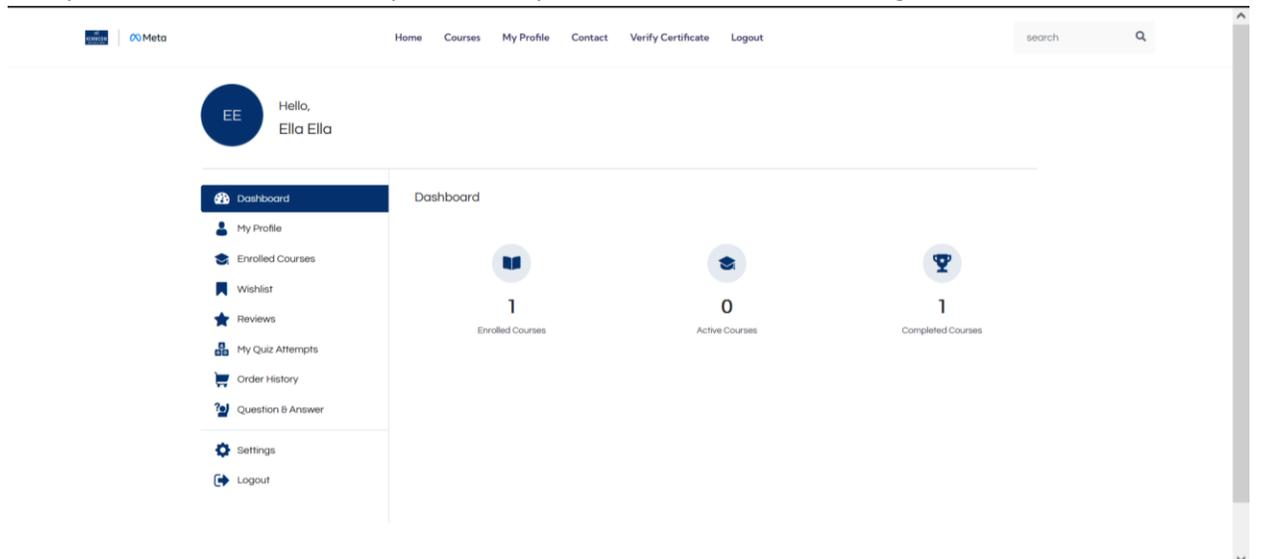
2. Then the registration page will open up and here feel all your information correctly and agree to the terms and conditions then click register button.

<https://mdw.kemmcom.net/student-registration/>



The screenshot displays the registration form. It includes input fields for: First Name, Last Name, User Name, E-Mail (optional), Phone Number, Address (Region, City, Sub City, Wereda, House Number), Password, Password confirmation, Gender (Select Gender), and Organisation Type (Select Organisation Type). There is a checkbox for 'By signing up, I agree with the website's Terms and Conditions' and a 'Register' button at the bottom.

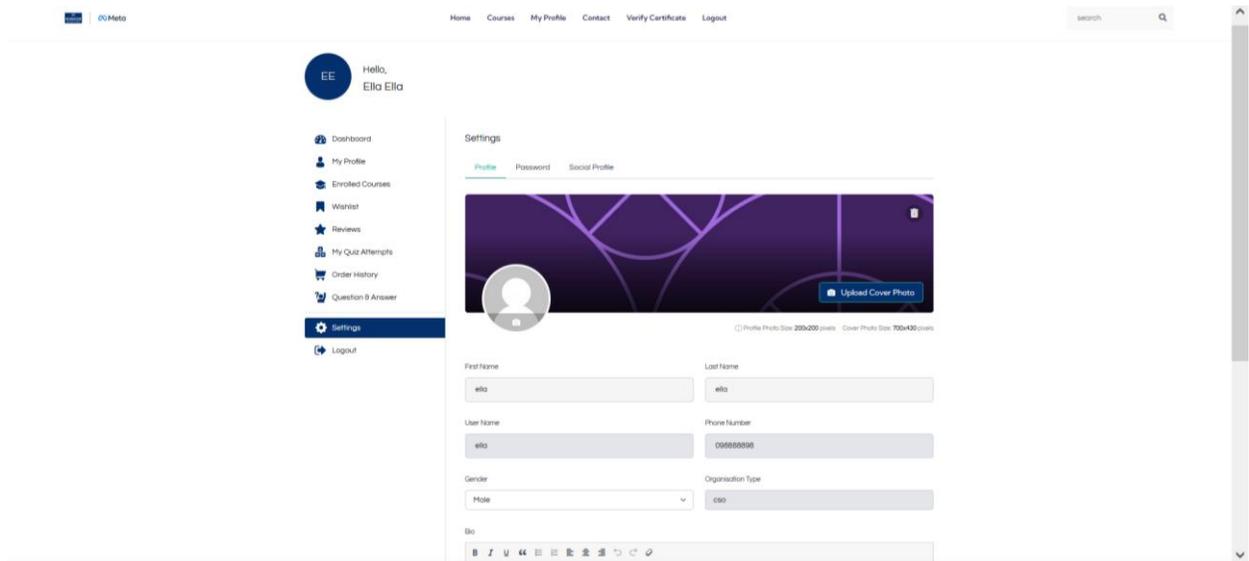
3. If all your information is correct you will see your trainee dashboard loading



The screenshot shows the user dashboard. The sidebar menu includes: Dashboard, My Profile, Enrolled Courses, Wishlist, Reviews, My Quiz Attempts, Order History, Question & Answer, Settings, and Logout. The main dashboard area displays three statistics: 1 Enrolled Courses, 0 Active Courses, and 1 Completed Courses.

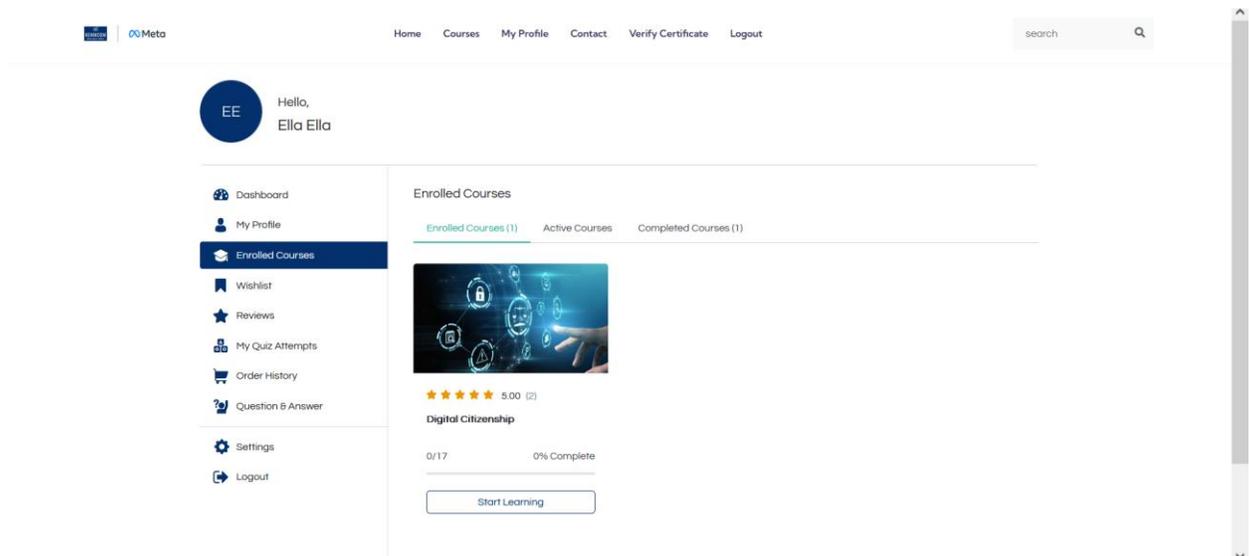
Here you can follow the right side menus to navigate through your dashboard

4. To edit your profile information click on Settings menu



Here you can update your details.

5. To see your courses click on the Enrolled courses menu



Here all the courses that you have enrolled will be listed categorically as their completion status then to open the course page click on the title or **start learning** button.

6. How to open the course contents

To open the course contents on the course page

Digital Citizenship

[Home](#) / [Courses](#) / [Digital Citizenship](#)



★★★★★ 5.00 (7 Ratings)

Digital Citizenship

Categories: [Citizenship](#), [Digital Wellness](#), [Privacy](#), [Scams](#), [Security](#) [Wishlist](#) [Share](#)

[Course Info](#) [Reviews](#) [Q&A](#) [Announcements](#)

About Course

Introduction to Digital Citizenship: agenda

- 01 Participation in Digital Spaces
- 02 Digital Wellbeing
- 03 Content Creation
- 02 Digital Wellbeing
- 03 Content Creation



course materials

- 01. ETH-English_MDW-Digital-Citizenship-Module
- 02. ETH-English_MDW-Media-Literacy-Module
- 03. ETH-English_MDW-Privacy-Module
- 04. ETH-English_MDW-Avoiding-Scams-Module
- 05. ETH-English_MDW-Online-Security-Module
- 04. ETH-English_MDW-Avoiding-Scams-Module
- 05. ETH-English_MDW-Online-Security-Module

What Will You Learn?

- You will understand your responsibilities when participating in a digital space

Topics of Course

Digital Citizenship	
01 Participation in Digital Spaces	00:00
SECTION ONE: RECAP	
SECTION TWO: RECAP	
SECTION TWO: RECAP	
Media Literacy	>
Privacy	>
Avoiding Scams	>
Avoiding Scams	>
Online Security	>

Course Progress

0/17 0% Complete

[Download Certificate](#)

You enrolled in this course on September 14, 2024

7 Total Enrolled

1 hour Duration

September 15, 2024 Last Updated

Material Includes

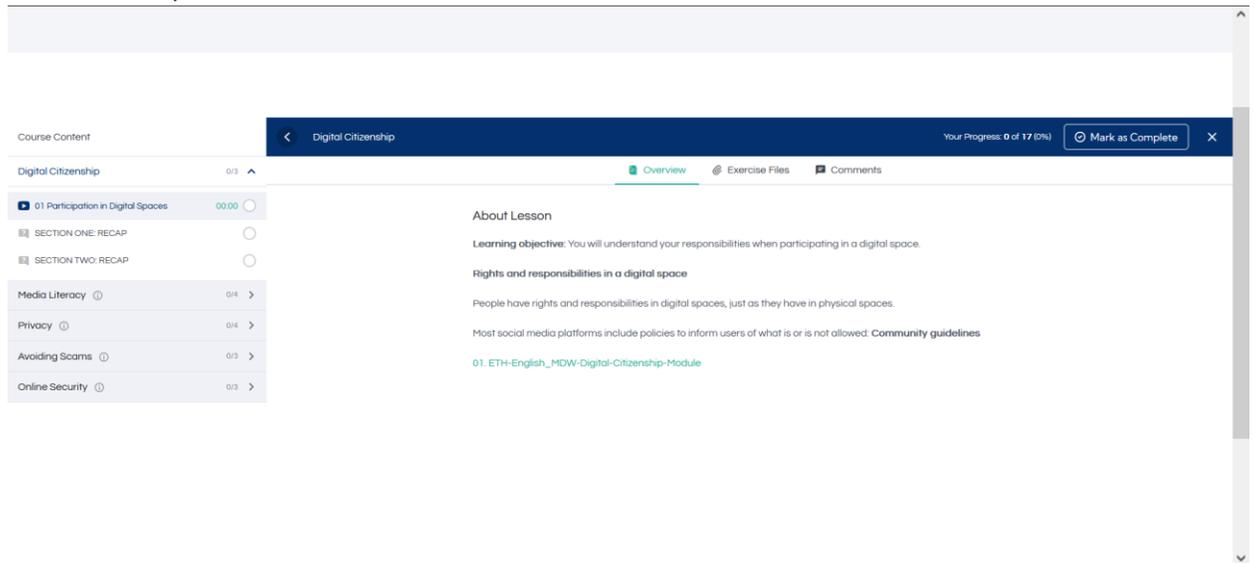
- A descriptive PowerPoint
- A descriptive PowerPoint

Popular Courses

- [Digital Learning](#) Free
- [Digital Learning](#) Free
- [Digital Citizenship](#) Free

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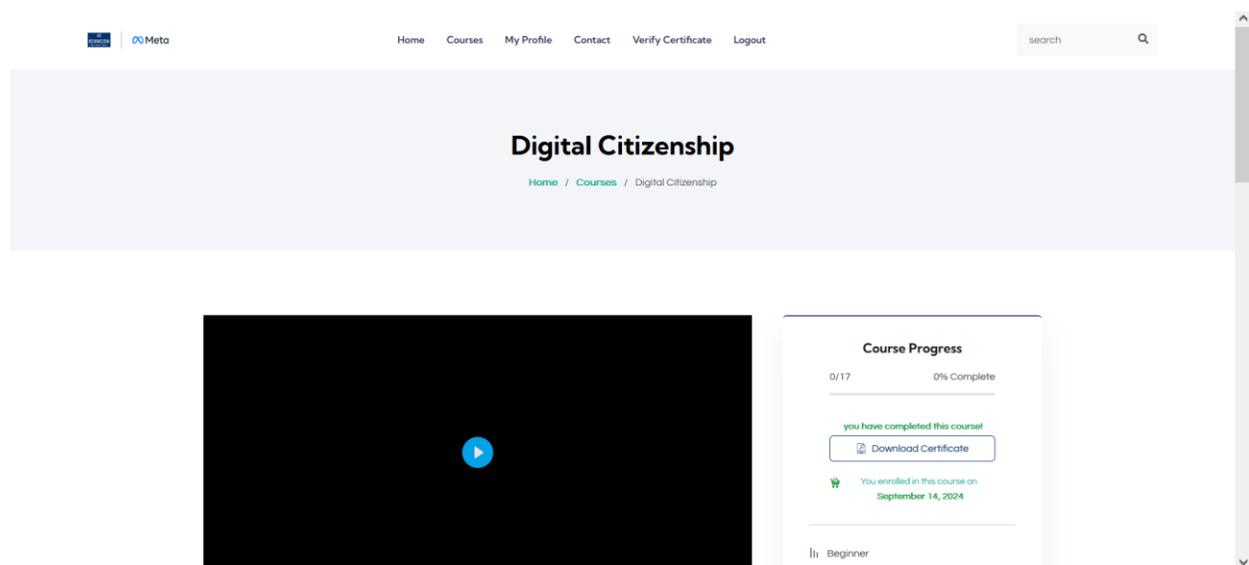
Here on the topic of course section click on the topic you want to learn and the following window will open.



Here you can read the topic contents download the course materials and give comments as well, when you finish reading click on **Mark as Complete** button and it will take you to the next topic or the quiz section if there is any available.

7. How to download my certificate

To download your certificate go back to your course main page where you have read about the course description and Topic of Contents

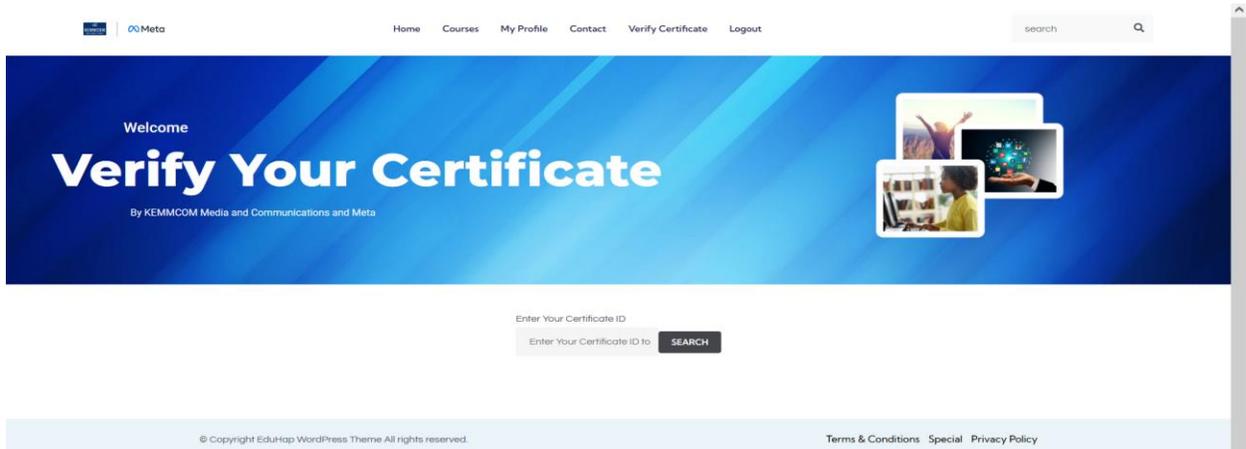


On this page click on the **Download Certificate** button and it will generate your certificate and give you your certificate as a PDF file.

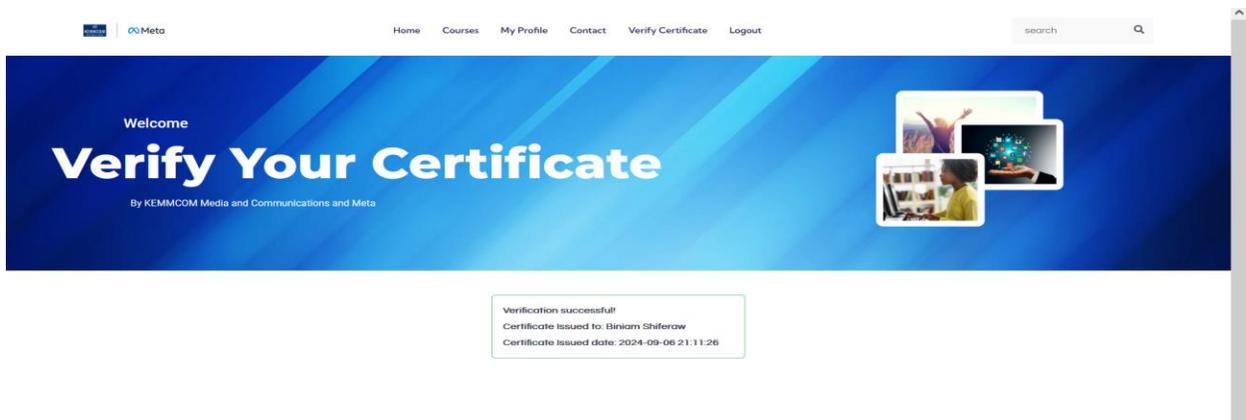
8. How to verify certificate

To verify your certificate click on the Verify certificate menu on the top of the page

<https://mdw.kemmcom.net/verify-certificate>



Here feel your Certificate ID and click search then if your certificate is correct you will see a success message with the details about the certificate.



If your certificate ID is not correct you will find a message telling you verification has failed

